

# 2023 - 2024

## Biweekly Payroll Schedule

**\*No one is allowed to work on a holiday unless they have prior written approval of Supervisor.  
Notification of this approval MUST be sent to Finance staff BEFORE the holiday.**

* Deviation in Date(s) Due to Holidays					
PAYROLL ID	PAY PERIOD BEGIN DATE	PAY PERIOD END DATE	SUPERVISOR APPROVAL DEADLINE BY 5 PM	PAYDAY	HOLIDAYS
20242R01	6/10/23	6/23/23	6/27/23	7/7/23	
20242R02	6/24/23	7/7/23	7/11/23	7/21/23	Independence Day Tuesday July 4th
20242R03	7/8/23	7/21/23	7/25/23	8/4/23	
20242R04	7/22/23	8/4/23	8/8/23	8/18/23	
20242R05	8/5/23	8/18/23	8/22/23	9/1/23	
20242R06	8/19/23	9/1/23	9/5/23	9/15/23	
20242R07	9/2/23	9/15/23	9/19/23	9/29/23	Labor Day Monday September 4th
20242R08	9/16/23	9/29/23	10/3/23	10/13/23	
20242R09	9/30/23	10/13/23	10/17/23	10/27/23	
20242R10	10/14/23	10/27/23	10/31/23	* 11/9/2023	
20242R11	10/28/23	11/10/23	* 11/13/2023	* 11/22/2023	
20242R12	11/11/23	11/24/23	11/28/23	12/8/23	Thanksgiving Thursday-Friday November 23rd-24th
20242R13	11/25/23	12/8/23	12/12/23	* 12/21/2023	
20242R14	12/9/23	12/22/23	* 12/31/2023	1/5/24	
20242R15	12/23/23	1/5/24	1/9/24	1/19/24	Winter Break December 22nd-31st New Year's Day Monday January 1st
20242R16	1/6/24	1/19/24	1/23/24	2/2/24	MLK Jr Day Monday January 15th
20242R17	1/20/24	2/2/24	2/6/24	2/16/24	
20242R18	2/3/24	2/16/24	2/20/24	3/1/24	
20242R19	2/17/24	3/1/24	3/5/24	3/15/24	
20242R20	3/2/24	3/15/24	3/19/24	3/29/24	
20242R21	3/16/24	3/29/24	4/2/24	4/12/24	
20242R22	3/30/24	4/12/24	4/16/24	4/26/24	
20242R23	4/13/24	4/26/24	4/30/24	5/10/24	
20242R24	4/27/24	5/10/24	5/14/24	5/24/24	
20242R25	5/11/24	5/24/24	5/28/24	6/7/24	
20242R26	5/25/24	6/7/24	6/11/24	6/21/24	Memorial Day Monday May 27th

QUESTIONS? PLEASE CONTACT

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